

To,
President.
PEATA (I)

Sub: Issue of I-Card

Sir,

I am a member of PEATA (I). I have renewed my membership and my membership is valid as on today. I request you to issue me a I Card for myself and two of my staff members whose details are furnished by me in the form attached herewith "A" &"B".

I undertake a follows:

1. I am aware that holding of this card is a privilege bestowed upon me and my staff members by PEATA (I) and it is not my right to hold the same
2. I am also aware that these I cards may allow entry to the offices of MCGM for myself as well as my staff visiting the same for professional work, as per policy of MCGM as well as at it's discretion. However, I shall not hold PEATA (I) responsible for not being granted entry to the Municipal Offices despite of holding a valid I Card.
3. I agree to conduct my activates with highest standard of professionalism. Myself or my staff shall not indulge in any activities which are unbecoming of a professional.
4. I agree to abide by the code of professional conduct prescribed by the Council of Architects for it's members as well as any rules framed by MCGM in this regards for conducting professional activities in Municipal Premises.
5. I shall be solely responsible for the acts of myself or my staff members in the municipal offices and I am aware that PEATA (I) shall in no way be held responsible for any misbehavior / professional misconduct / acts of omission or commission, if any of myself and my staff members.
6. I absolve PEATA (I) and its office bearers of any responsibility / liability, whatsoever, of any misbehavior / professional misconduct / acts of omission or commission, done by myself or by my staff members in Municipal premises.
7. I also agree to surrender these cards / any one of these cards to PEATA (I), when called upon to do so without raising any claims /s disputes whatsoever. In the case of me failing to do so, PEATA (I) shall be at liberty to cancel any of the cards forthwith and inform Municipal Authorities about the same.
8. I assume the responsibility to return the card issued to my staff member, in case of the staff member ceases to be associated to me or to be in my employ.

Kindly issue the card at the earliest.

Thanking you,
Yours Sincerely,

(Name of Member)
Membership No. :