

MUNICIPAL CORPORATION OF GREATER MUMBAI
MUMBAI FIRE BRIGADE

INTERNAL ADMINISTRATIVE ORDER NO 01 DATED 02/04/2018

Sub: New User ID and Passwords for processing online Building Approvals w.e.f 01.04.2018

As per Hon. M.C. sir's orders u/n. MGC/A/2216 dated 15-03-2018, the new flow is created by M/s Softtech according to which all proposals will be received at console of ADFO assigned for each Municipal Ward and will be processed through DFO and will be finalized at Dy.CFO. The ward and rank wise list of officers is as per attached list. The new user ID and Passwords are also given in attached list. All officers are hereby directed to follow the same, reset their individual password. These orders are effective from 1st April 2018.

The earlier user ID will continue to work only for next seven days for fresh / revised proposals and fifteen days for occupation proposals received till 31-03-2018. All officers to disposed off the pending cases within this period of seven / fifteen days which are received in their console on or before 31st March 2018. The report regarding to that effect shall be submitted to Chief Fire Officer.

Also, refer the attached letter from Ch.Eng. (D.P.) bearing No. CHE/DP/34801/GEN dated 15/03/2018 & No. CHE/DP/31389/GEN dated 08/03/2018 which is endorsed by Hon. M.C. Sir. The proposals shall be processed accordingly till further orders, in cases where proposal is received through autoscrutiny module.


Chief Fire Officer

Copy to:

1. All Dy. Chief Fire Officer / Dy. Chief Officer (Tech.)
2. All Divisional Fire Officer (M)
3. All Asstt. Divisional Fire Officer
4. Officer In Charge Fire Station
5. All Head Clerk/Store Supervisor


Dy Chief Fire Officer