

MUNICIPAL CORPORATION OF GREATER MUMBAI

ChE | 005378 | DPGM dtr

Sub : - Ease of Doing Business.

Ref : - Letter from President PEATA (India)
Dtd. 04.05.2016 (Pg. 5 to 7)

Your attention is drawn to the representation received by the undersigned from M/s. PEATA. It is stated that under the E.O.D.B. in spite of clear directions, circular following things are defeating the main purpose of E.O.D.B. Now all the concerned are directed to follow the directions as given below against each point.

Sr. No.	Issues	Directions
1	While submission of online proposals SE's endorsement on the Demand note for payment is insisted.	This should not be insisted with immediate effect.
2	Hard copies of all the documents are insisted along with the online.	Now the entire system is online. No hard copies shall be insisted for any new proposal or proposal accepted on or after 15.05.2015.
3	Survey Remarks are pre-requisite and are to be submitted along with the proposals. The files are once again forwarded to Survey Deptt. For their remarks.	EE(DP) ES / AE(GIS) to follow with Soft Tech and insist compliance within 7 days & report. Also zonal nodal officers to follow with soft Tech.
4	All the format / fact sheet as per the EODB should be available online in AutoDCR so that it can be filled, digitally signed by the Arch / L.S. and submitted.	EE(DP) ES / AE(GIS) to follow with Soft Tech and insist compliance within 7 days & report. Also zonal nodal officers to follow with soft Tech.
5	Only the relevant format / fact sheet to be insisted viz. only the conditions applicable for Undertaking, Indemnity Bond or ICD to be insisted.	The relevant conditions as applicable to the relevant format shall be insisted. The format are guide lines & the conditions which are not applicable should not be insisted.

6	Auto DCR to be compatible on all Browsers. 378600	EE(DP) ES / AE(GIS) to follow with Soft Tech and insist compliance within 7 days & report. Also zonal nodal officers to follow with soft Tech.
7	IOD up to plinth should be issued in case the existing structures are not vacant without approval of concessions.	If the existing structure are not vacant / not demolished, as per circular IOD can be issued & the concessions can be processed for approval. This should be followed.
8	Server in all zonal office is slow.	EE(DP) ES / AE(GIS) to follow with Dir(IT) for the issue and report.
9	TDR utilization should not be signed by SE, AE in DP Deptt.	DyChE(DP) I / DyChE(DP) II to expeditiously sort out the issue & report.
10	All the format / fact sheet to be made prospectively applicable.	The relevant format as per the stage of work shall be insisted. Concerned EE to educate the staff.
11	Individual agreements from the society members / tenants are insisted.	The circular to be followed in all new proposals accepted and for old IOD, the conditions in IOD should be followed.
12	The concession report has become exhaustive and there is duplication.	Circular to be followed and only required details shall be submitted.
13	Separate letter of approval for I to R/C1 to be issued.	DyChE(DP) I to address this issue and proper guidelines to be issued within 7 days.
14	Duplication of scrutiny by Auto DCR as well as manually should not be done.	If the auto scrutiny report does not show any deviation, there is no need to repeat the scrutiny manually.
15	CC is restricted to till the set back / DP road is not handed over to MCGM.	EE(DP) ES to immediately put up guideline on this issue taking in to account the circular issued.
16	OCC /BCC is not granted till the set back / DP road is not transferred in the name of MCGM.	EE(DP)ES to immediately clarify & put up guidelines on these taking in to account

		circular / guidelines etc.
17	After every amended plans approval for CC last paid Assessment bill is insisted.	For Assessment bill self certification is to be insisted as per the circular from owner. All should follow the circular.
18	All staff are dependent on the Soft Tech person which causing delay.	It is the duty of Nodal Officer to see that all the staff is trained in next 15 days as the onsite services of "Soft Tech" will be withdrawn from next month. Concerned DyChE(BP) to please note this and accordingly educate the staff with the help of "Soft Tech".

The above directions to be followed by all concerned. It is also stated by PEATA that the "time limits" are not being maintained. All are therefore directed to maintain the "time limits" for results. Any lapse on implementation will be reviewed very seriously which may please be noted & also brought to the notice of all the officers in BP / DP department. Further the staff should do the exercise themselves for entire process of auto scrutiny, scrutiny of documents, uploading of documents, filling of fact sheet / scrutiny report etc. concerned EEBP to submit the report with name of SE / AE those are trained & fully conversant with the online process by 31.05.2016 positively in the format enclosed with signature of SE / AE.

Encls - format at P 5

EEBP (ES) / AEGS

Dy.Ch.E.(DP) I / II /

Dy.Ch.E.(BP) ES / WS - I / WS - II / City / Spl. Cell


Dy.Ch.E. (D.P.)

Spc to ch EDP'ic